

Sarah's Inn is a community-based non-profit organization whose mission is to improve the lives of those affected by domestic violence and to break the cycle of violence for future generations

Looking for a great nonprofit organization with a strong community presence? You have found the right place at Sarah's Inn. Work with an organization that prioritizes staff development and work-life balance. Join our team of caring, knowledgeable, and passionate professionals who are dedicated to the mission of ending domestic violence.

Sarah's Inn offers competitive pay, retirement plan, monthly partial cell phone reimbursement and mileage/parking reimbursement.

Job Title: Partner Abuse Intervention Program (PAIP) Counselor **Department:** Intervention

Reports To: PAIP Supervisor

FLSA status: Non-Exempt/Part-time

Salary: \$20.00 - \$25.00 per hour

Position Summary: Provide psycho-educational training and counseling to perpetrators of domestic violence in order to penetrate the cycle of violence and increase the safety of victims and their children.

Essential Duties and Responsibilities If invited for an interview, a full job description will be provided.

Provide comprehensive and quality services to perpetrators of domestic violence.

- Provide psycho-educational training and counseling to perpetrators of domestic violence.
- Conduct intake assessments with potential clients assessing their appropriateness for the program.
- Conduct orientation workshops to introduce the program to new clients.
- Ensure professional relationships with clients to create an atmosphere of accountability, responsibility and support.
- Confront and educate participants on potential offensive behavior, actions, and language.
- Assist in co-facilitating psycho-educational groups.
- Actively seek to enhance knowledge of community resources relevant to the clients we serve.
- Coordinate responsibilities with team members to ensure client needs are met.
- Update client files and services provided in a timely and accurate manner.
- Achieve productivity expectations pertaining to service hours and caseload.
- Ensure fulfillment of grant objectives and expectations.

Build and maintain a cohesive co-facilitation team.

- Prioritize relationship and performance of the co-facilitation team.
- Work with other team members and co-workers to evaluate and improve upon facilitation skills.
- Provide constructive feedback to co-facilitator and other team members to help improve their skills.

Schedule and Location

This position will work 10-12 hours per week. Groups, intakes, and orientation workshops for clients are on Mondays and Tuesdays from approximately 4pm-9pm. Groups are held on Monday and Tuesday nights at 6:30pm and Saturday mornings at 9:30am. This position will need availability and flexibility with all service times, factor in administrative work time, and

will need to attend a weekly team meeting which is currently on Mondays at 3pm. Services and meetings are located in the Forest Park and Oak Park communities.

Education and/or Experience

- MSW preferred. Bachelors in related field required.
- One year or more experience in providing direct service advocacy on behalf of victims of domestic violence and their families preferred.
- One year or more experience in providing direct service and counseling to perpetrators of intimate partner violence preferred.
- One year or more experience providing counseling, advocacy, and/or case management services to families (relevant volunteer and internship experiences included) preferred.
- Completion of an Illinois Certified 40-Hour Domestic Violence Training preferred or required to complete within two months of employment.
- Completion of an Illinois Certified 20-Hour Partner Abuse Intervention Facilitation Training preferred or required within four months of employment.

Knowledge and Skills:

- Excellent oral and written communication skills.
- Excellent organizational skills.
- **Fluency in Spanish, oral and written, preferred.**
- Demonstrated computer experience.
- Knowledge of victims', children and youth issues specifically related to domestic violence.
- Skills and capacity to manage potential offensive behavior, actions, and language of participants.
- Demonstrated ability to prioritize and handle a variety of tasks, and meet established deadlines.
- Ability to develop and maintain positive relationships with a wide variety of people, including but not limited to board members, staff, volunteers, interns, government officials, community partners, organizational donors and media.
- Commitment to and experience in working with people from diverse cultural, ethnic, socioeconomic backgrounds.
- Ability to work some evening and weekend hours.
- Valid driver's license, access to a reliable car with current insurance.

Sarah's Inn is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, ethnicity, religion, sexual orientation, veteran status, national origin, or disability. EOE/M/F/D/V

Interested Candidates should submit cover letter and resume to employment@sarahsinn.org - Indicate "Applying for Partner Abuse Intervention Program Counselor" in the Subject Line.